

FY 2015 Midterm Capital Budget Adjustments

Any requests for additional bonding should only reflect projects that are essential to be completed in Fiscal Year 2015.

Agencies may also request to reallocate or to change the legislative language for amounts that have already been authorized. As with the operating budget, any requests for expansion will be limited and made pursuant to directions from the Secretary of OPM after discussions with the Governor regarding his policy initiatives.

There are two workbooks (with a tab for each agency that has bond authorizations) for completing your midterm capital budget requests. The first one details existing bond authorizations that have unallocated balances available from FY 2014 and prior years. The second details bond authorizations enacted by the General Assembly which will become effective on July 1, 2014 for FY 2015.

To complete your capital budget request, find the tab for your agency in each workbook.

Please indicate (Y/N) whether an adjustment is required for each bond authorization listed.

If an adjustment is requested, please indicate the amount of the adjustment (a positive amount for an increase, a negative amount for a reduction or cancellation or blank for a legislative language change).

If you are requesting an adjustment to a bond authorization you must provide a detailed justification for the adjustment. Please send any supporting documentation electronically, including a detailed project budget to: Steven.Kitowicz@ct.gov and Brian.Tassinari@ct.gov.

If you are requesting an expansion (i.e. a new bond authorization or new project), please enter the pertinent information at the bottom of the spreadsheet containing the FY 2015 bond authorizations. Expansions should be limited to those items that are essential be completed in FY 2015 or are required to carry out a policy initiative of the Governor.

Once you have completed your midterm capital budget request, please submit two (2) hard copies of your spreadsheets accompanied by a letter of submittal signed by the agency head. The spreadsheets should also be sent electronically to Steven.Kitowicz@ct.gov and Brian.Tassinari@ct.gov. A copy should also be sent to the Office of Fiscal Analysis.